College Curriculum Review Committee

Meeting Minutes – November 28, 2018

DRAFT

Members Present: G. Diller; N. Diller; M. DiVita; K. Lawrence; R. Vooris; P. Schroeder; J. Peck; E. Gravani; M. Oldemans; P. Gipson; K. Rombach; R. Casella;

Absent: C. Van Der Karr; T. Hanford; V. DeTuri

Meeting convened at 2:46.

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| **Topic** | **Comments** | **Action** |
| **Approval of Minutes** |  | **Approved** |
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| **Old Business** | N/A |  |
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| **New Business** |  |  |
| 1. Adolescence Education: Biology (7-12) *(program alteration)* | Alteration to existing program.  BIO 319 Biological Literature (1 credit)  is being eliminated from the core curriculum as the faculty do not feel that the course is the best way to deliver this new area of information resources to our current students. M DiVita moved to approve. K. Lawrence seconds. Unanimously approved. | **Approved** |
| 1. AED 301 - Pre-Practice Teaching Seminar *(course alteration)* | Alteration to existing course. Change from H/S/U grade to standard letter grading. K Lawrence first, J. Peck second. Unanimously approved. | **Approved** |
| 1. BIO - 419 - Plant Cell and Tissue Culture *(course deletion)* | Course deletion. Has not been offered in 30 years. R. Casella moves to approve, E. Gravani seconds. Unanimously approved. | **Approved** |
| 1. BIO - 428 - Scanning Electron Microscopy *(course deletion)* | Course deletion. Faculty member is retiring and department is removing electron microscope. R Vooris moved to approve. E. Gravani seconds. Unanimously approved. | **Approved** |
| 1. Biomedical Sciences *(program alteration)* | Alteration to existing program. BIO 319 Biological Literature (1 credit)  is being eliminated from the core curriculum as the faculty do not feel that the course is the best way to deliver this new area of information resources to our current students. M DiVita moved to approve, G Diller seconds. Unanimously approved. | **Approved** |
| 1. Cinema Study *(program reactivation at Cortland)* | Program reactivation. Program was deactivated in 2001. Program will have new core - Writing for Film. Currently the program has 21 credits of upper division courses. Film analysis section currently has 12 credits with 6 credits at the upper level. Recommend 9 credits in this section to have 24 upper division credits within the major. M. DiVita moved to approve, K Lawrence seconds. Unanimously approved. K Lawrence will reach out to the department. | **Contingently Approved** |
| 1. COM 371 - Mass Media Advertising *(course alteration)* | Alteration to existing course. Course number change from 400 level to 300 level. New prerequisites added so students are better able to write for PRAD before taking this course. M. DiVita moves to approve. K Lawrence seconds. Unanimously approved. | **Approved** |
| 1. COM 372 - Public Relations *(course alteration)* | Alteration to existing course. Course number change from 400 level to 300 level. New prerequisites added so students are better able to write for PRAD before taking this course. M. DiVita moves to approve. J. Vooris seconds. Unanimously approved. | **Approved** |
| 1. D. Professional Sequence: Senior year, 19 credit hours *(program alteration – shared core)* | Alteration to existing program. With a shift in letter grades for AED 301, teacher candidates must now receive a B- or better in that course to advance to student teaching. This will now be reflected in the catalog. M. DiVita moves to approve. E. Gravani seconds. Unanimously approved. | **Approved** |
| 1. ECO - 301 - Economics of the Firm *(course alteration)* | Alteration to existing course. Added MAT 135 and 236 as prerequisite option and change in how prerequisites are shown on course scheduler. M. DiVita moves to approve. K. Lawrence seconds. Unanimously approved. | **Approved** |
| 1. ENG - 408 - Advanced Studies in Film Analysis *(new course)* | New course to focus on advanced research in the discipline of films studies. The justification for new course and syllabus do not match. Uploaded syllabus focuses on The Films of Hitchcock. This acts as a special topics course rather than a course focused on independent research into cinema. Moved to table discussion and M. DiVita will follow up with department. | **Tabled** |
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| 1. **Announcements** | None |  |
| 1. **Meeting Adjournment** | With no additional agenda items, the meeting was adjourned at 3:13 p.m. | **Adjourned** |
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Submitted by Maggie DiVita